



LOS ANGELES

444 S. Flower Street, Suite 525
Los Angeles, CA 90071

www.usgbc-la.org

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USGBC-LA Branch Steering Committee Notice of Intent

(may use additional attachments as necessary)

Filing Date: _____

Proposed Branch Area:

1. Primary Contact Person

Name: _____

Company: _____

Address: _____

Telephone: _____ Fax: _____

E-mail: _____

Current Chapter Member? (Y/N) ___ Interest in BSC Position (which one) _____

2. List three to five additional persons associated with the proposed Branch formation team:

Name: _____ Company: _____

E-mail: _____ Telephone: _____

Current Chapter Member? (Y/N) ___ Interest in BSC Position (which one) _____

Name: _____ Company: _____

E-mail: _____ Telephone: _____

Current Chapter Member? (Y/N) ___ Interest in BSC Position (which one) _____

Name: _____ Company: _____

E-mail: _____ Telephone: _____

Current Chapter Member? (Y/N) ___ Interest in BSC Position (which one) _____



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E-mail: _____ Telephone: _____

Current Chapter Member? (Y/N) ___ Interest in BSC Position (which one) _____

Name: _____ Company: _____

E-mail: _____ Telephone: _____

Current Chapter Member? (Y/N) ___ Interest in BSC Position (which one) _____

3. Briefly describe the Branch Steering Committee’s interest in forming this Branch (may use additional pages as necessary):

4. List Corporate and Community Resources within the proposed Branch area:

A. Branches or hub offices of utility companies

B. Architectural, Engineering, Planning, Manufacturing, and other related firms/organizations

C. Colleges and universities, secondary schools, and branches of local government

D. Potential partner organizations within the proposed branch area (e.g., AIA, ULI, BOMA, CSI, ACG, CMAA, SCDF, IREM, IFMA, ASHRAE, Realtors, Financial Institutions, community-based organizations, etc...



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E. Estimated numbers of potential branch members who live and/or work within the proposed branch area _____

Estimated numbers of LEED APs within the proposed branch area _____

5. Types of events, educational programs, and advocacy activities that the branch formation team is contemplating:

A. Events

B. Training activities

C. Advocacy Activities

6. Agreement

The signatures below signify the Branch Steering Committee’s agreement to the following:

A. The Branch Steering Committee will work in a coordinated way with the USGBC-LA Chapter Board and Staff, in notifying the Chapter as to:

- Meeting dates and scheduling
- Agenda, meeting minutes, and any subsequent reports
- Committee roles and assignments
- All events related to branch formation and development
- Other materials as requested by the Chapter Board and Staff

B. The Chapter, in turn, agrees to:

- Create a climate of support to maximize the prospects of success, once the Branch formation NOI is formally accepted by the Board of Directors.
- Provide the Branch formation team with the Branch Agreement Memorandum Of Understanding template during the early stages of branch development.
- Provide open access to Chapter Board members, Staff, and Committee Chairs to assist in Branch development.

(Please see usgbc-la.org for listing of Board, Staff and Committee Chairs)



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U.S. Green Building Council
Representative

By:

Title:

Date:

Branch Steering Committee
Representative

By:

Title:

Date:
